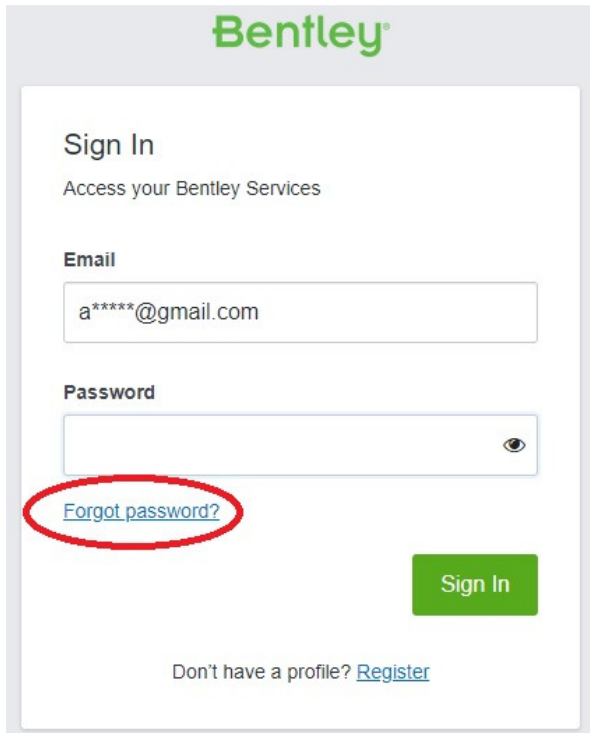


A) Procedure to create password & User Registration for Bentley software

Go to connect.bentley.com

Use the registered email id of admin which is reflected in Bentley Fulfilment document

Type admin ID & click on “Forget Password”.

The image shows the Bentley Sign In page. At the top is the Bentley logo. Below it is the heading "Sign In" and the subtext "Access your Bentley Services". There are two input fields: "Email" with the text "a*****@gmail.com" and "Password" which is currently empty. To the right of the password field is an eye icon. Below the password field is a link "Forgot password?" which is circled in red. To the right of the "Forgot password?" link is a green "Sign In" button. At the bottom of the form is the text "Don't have a profile? [Register](#)".

Bentley

Sign In
Access your Bentley Services

Email
a*****@gmail.com

Password

[Forgot password?](#)

Sign In

Don't have a profile? [Register](#)

Link to set password will be sent to admin mail ID. Then, follow link & Set new password.

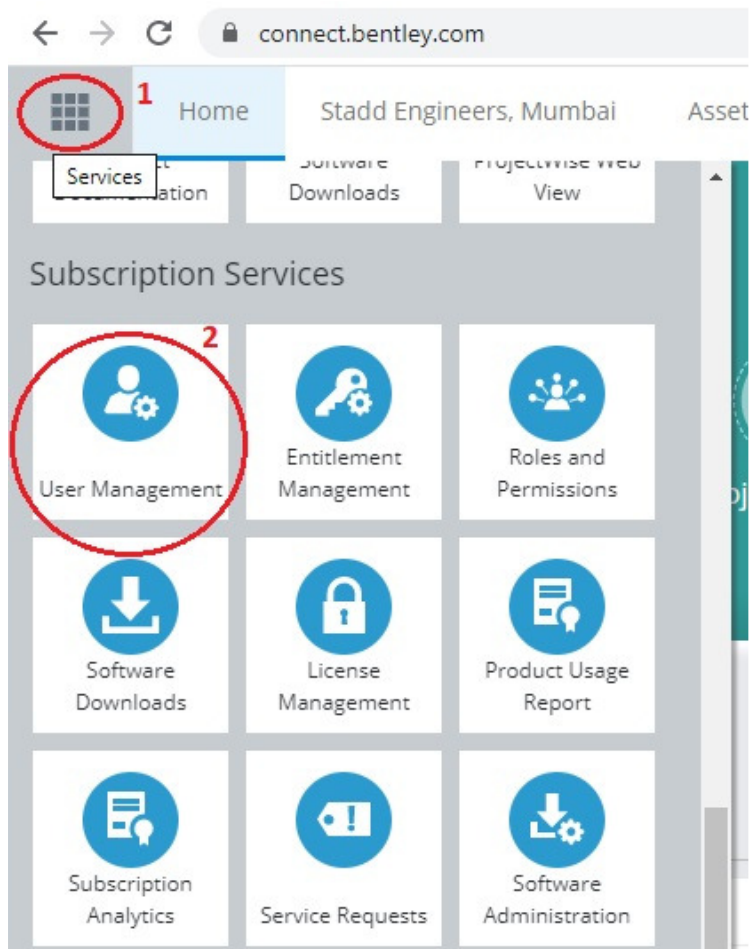
B) Procedure for User Registration.

1. Go to connect.bentley.com

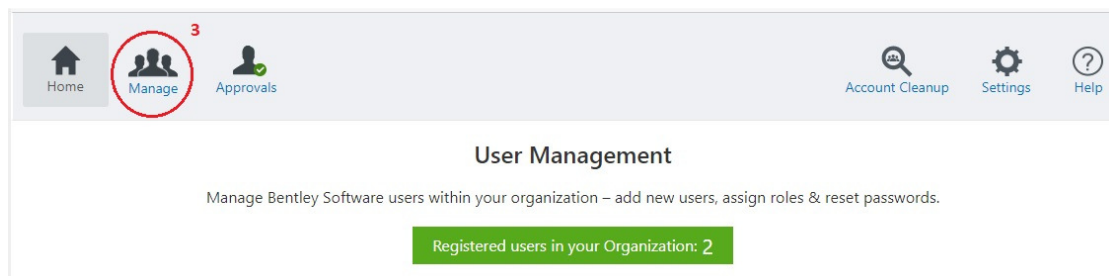
& Log in with admin id.

2. (1) Click “Services”

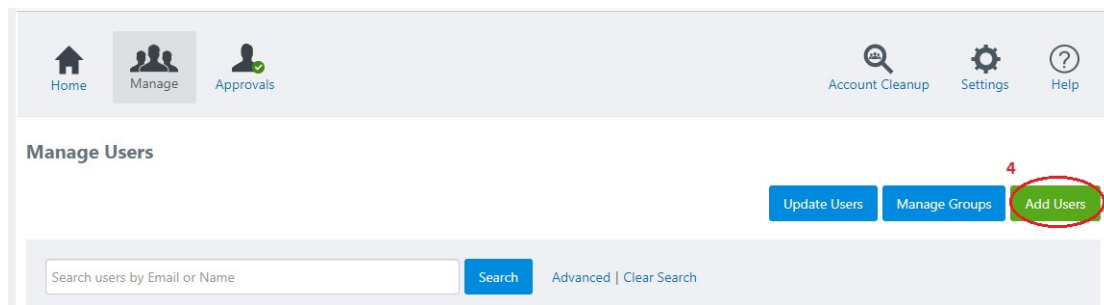
(2) Then click “User Management”.



3. Select “Manage”.



4. Go to “Add User”



5. Input details of New User: Email ID, First Name, Last Name, Country - India & Submit.

The screenshot shows the 'Add Users' form. At the top, there is a navigation bar with icons for Home, Manage, and Approvals. On the right, there are links for Account Cleanup, Settings, and Help. Below the navigation bar, the 'Manage Users > Add Users' title is displayed. Below the title, there is a 'Select a group:' dropdown menu with 'No Group' selected. Below the dropdown menu, there is a link for 'Import users' and a link for 'Download sample file'. Below the links, there is a table with four columns: 'Email', 'First Name', 'Last Name', and 'Profile Country'. Each column has an input field. Red arrows point to each of these input fields. Below the table, there is a '+ Add' button. To the right of the '+ Add' button, there are two buttons: 'Clear' and 'Submit'. The 'Submit' button is highlighted with a red circle and the number 5.

Email	First Name	Last Name	Profile Country
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

This way, admin can add “n” number of user.

User have to create password & procedure to create password is same as mentioned above.


Link to set password will be sent to user’s mail ID. Then, follow link & Set new password.

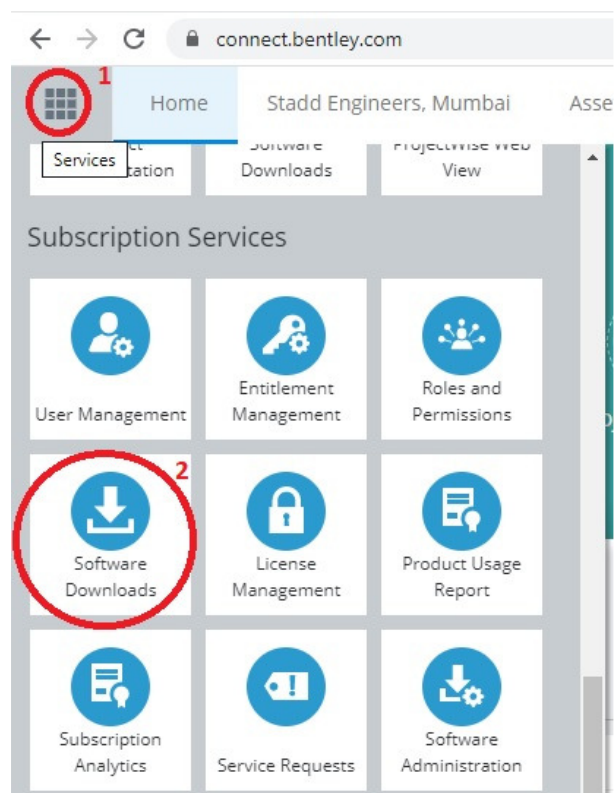
Then, user can log in with his/her email ID.

C) Procedure to download the software:

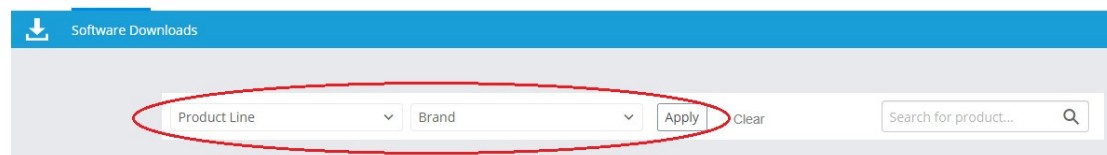
(For any software download & Installation, the user machine should be started with admin log in)

1. Go to connect.bentley.com
& Log in with admin id.

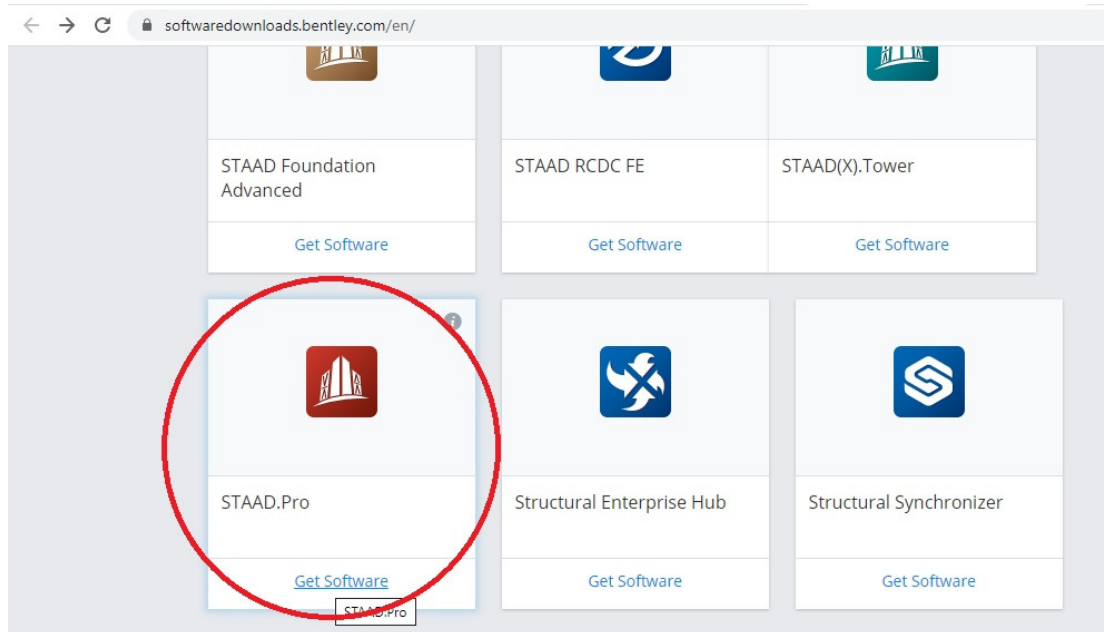
2. (1) Click “services” i.e. 
(2) Click “Software Download”



- 3.. Select “Structural Analysis” in “Product Line”
Select “STAAD” in “Brand” for Staad.Pro & Apply



- 4.. Click on “Get Software” below the required software.



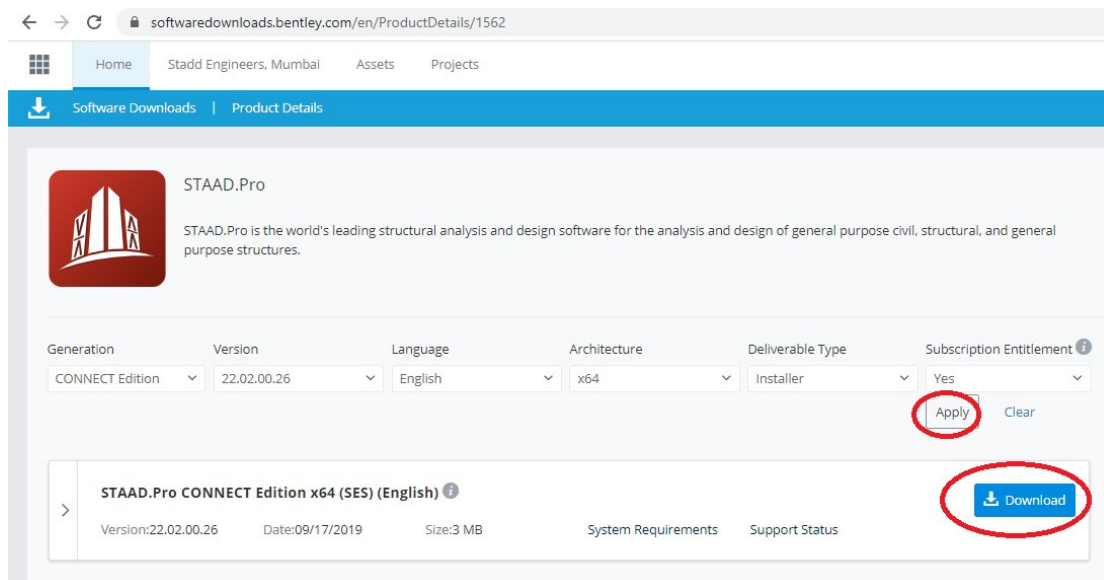
5.. In Generator - Select CONNECT EDITION

In version - Select the latest version or as per your requirement.

In Architecture - x64

In Deliverable type - Installer

Then, click apply & Download the software.



Client (admin or user) needs to log in Connection client everyday to use the (CONNECT EDITION) software.

D) Procedure for creating service request

Follow similar steps used for software down load. In step 2 click on “ **Service requests**” button and follow the instructions and provide your problem description in the message window. You can attach your STAAD file or any image with the request. Do not forget to mention your Name, mail id and contact number at the end, so that, the support team can contact you.

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